



## Careers Education Information and Guidance Policy

All students at SHS will have the opportunity to access the Careers Education information and Guidance (CEIAG) programme which meets professional standards of practice and which is delivered by trained staff and is impartial and person centred. The programme will raise aspiration, challenge stereotypes and promote equality.

The CEIAG programme supports and is itself underpinned by a range of key school policies especially those for teaching and learning. Students in years 10 and 11 will take part in careers lessons that enable them to increase their awareness of the wide range of opportunities available to them in Further and Higher education and the world of work. SHS will offer all students a range of advice and experiences, for example, work experience during year 10. All of which will enable them to make considered judgements for their futures at the relevant stages as they progress through education.

CIAEG itself is designed to meet the needs of learners at Sandbach High School and 6th form College. Activities are differentiated and personalised to ensure progression in their careers learning and development.

The programme will include access to a one to one careers interview with a qualified and impartial careers advisor,

Key themes for CEIAG

- Self-Development/understand themselves and the influences on them.
- Careers exploration/investigate opportunities in learning and employment.
- Career Management/make, adjust and implement plans to manage major transitions.

### Implementation & Management

Mr John Knight coordinates CEIAG and is responsible to Miss R Darlington who is supported by a link governor. Careers lessons will be delivered in years 10 and 11 by relevant staff and monitored and evaluated bi-annually by completion of a questionnaire to students and delivery staff.

### Resources

Careers information will be available in the careers resource area and on the schools computer network, most of which can be accessed by students from home. Students will be involved in the planning and evaluation of careers activities.

### Staff development

Staff training needs will be identified in line with the CPD policy of Sandbach High School and Sixth Form